



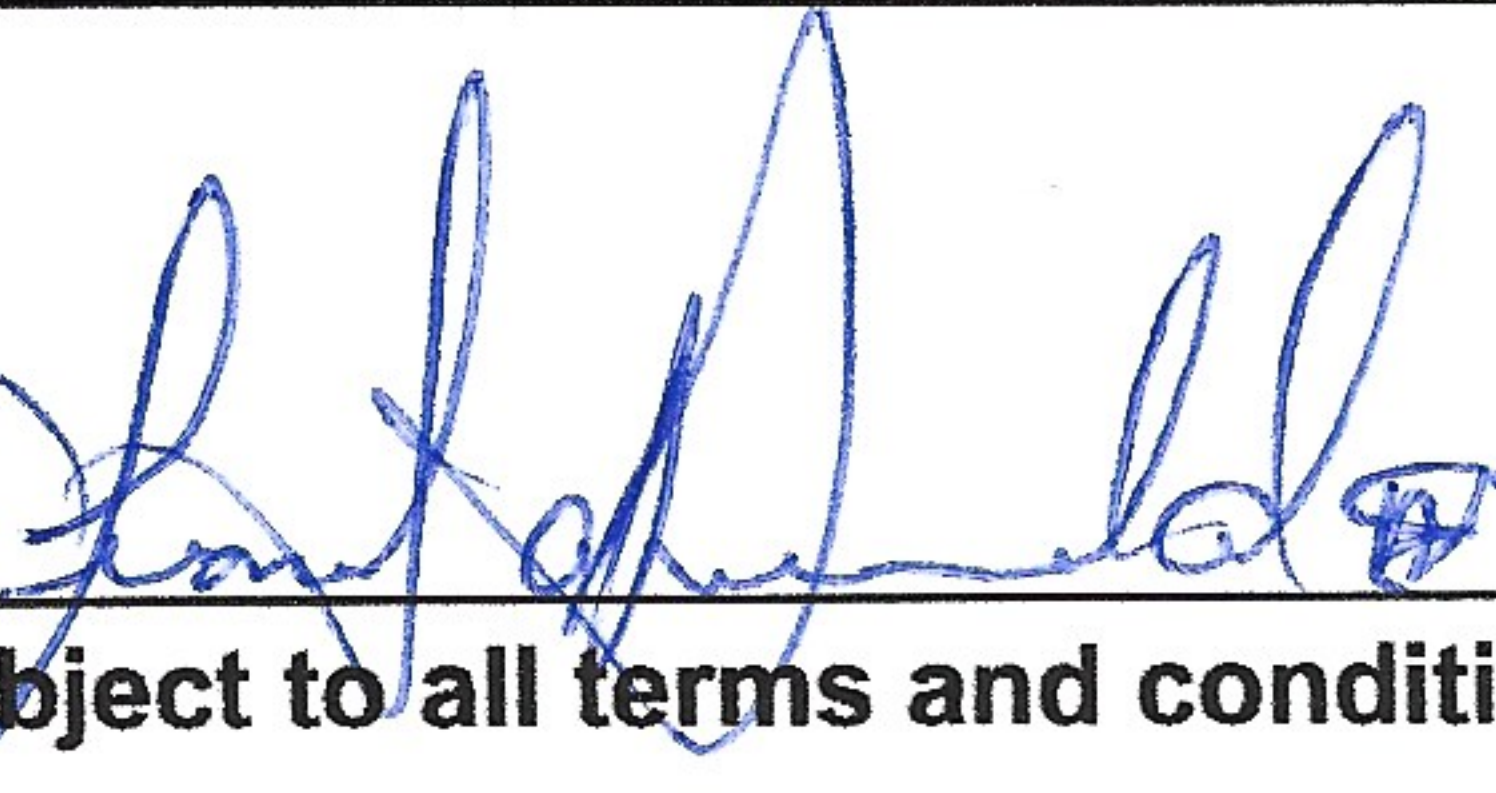
State of West Virginia  
Agency Request for Quote  
Miscellaneous

Proc Folder: 1192011			Reason for Modification:
Doc Description: Grease Trap Pumping / Jetting Services for Lorrie Yeager JC			
Proc Type: Agency Master Agreement			
Date Issued	Solicitation Closes	Solicitation No	Version
2023-03-08	2023-03-22 14:30	ARFQ 0608 DCR2300000158	1

BID RECEIVING LOCATION	
WV OASIS PORTAL	wvosis.gov

VENDOR	
Vendor Customer Code: 000000204515	
Vendor Name : CROSTERS SANITARY SERVICE, INC.	
Address : PO BOX 250	
Street :	
City : LANSING	
State : WV	Country : UNITED STATES Zip : 25862
Principal Contact : LIONAL A. HERRALD II (chip)	
Vendor Contact Phone: 304-658-4419	Extension: N/A

**FOR INFORMATION CONTACT THE BUYER**  
James W Atkins  
(304) 352-4319  
james.w.atkins@wv.gov

Vendor Signature X  FEIN# 550623729 DATE 03/20/2023

All offers subject to all terms and conditions contained in this solicitation

**ADDITIONAL INFORMATION**

The WV Department of Homeland Security, Division of Administrative Services is soliciting bids on behalf of WV Division of Corrections and Rehabilitation, Lorrie Yeager Jr. Juvenile Center located at 907 Mission Drive, Parkersburg, WV 26101 to establish an open-end contract for Grease Trap Pumping and High-Preessure Jetting Services.

INVOICE TO		SHIP TO	
LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR		LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR	
PARKERSBURG	WV	PARKERSBURG	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Contract Item #1: Grease Trap Pumping	12.00000	EA	\$ 850.00	\$ 10,200.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**

See attached specifications for further details.

INVOICE TO		SHIP TO	
LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR		LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR	
PARKERSBURG	WV	PARKERSBURG	WV
US		US	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
2	Contract Item #1: Grease Trap Pumping - Optional Year 2	12.00000	EA	\$ 850.00	\$ 10,200.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**

See attached specifications for further details.

INVOICE TO		SHIP TO	
LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR		LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR	
PARKERSBURG US	WV	PARKERSBURG US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
3	Contract Item #1: Grease Trap Pumping - Optional Year 3	12.00000	EA	\$ 850.00	\$ 10,200.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
See attached specifications for further details.

INVOICE TO		SHIP TO	
LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR		LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR	
PARKERSBURG US	WV	PARKERSBURG US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
4	Contract Item #1: Grease Trap Pumping - Optional Year 4	12.00000	EA	\$ 850.00	\$ 10,200.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
See attached specifications for further details.

INVOICE TO		SHIP TO	
LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR		LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR	
PARKERSBURG US	WV	PARKERSBURG US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
5	Contract Item #1: Grease Trap Pumping - Optional Year 5	12.00000	EA	\$ 850.00	\$ 10,200.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
See attached specifications for further details.

INVOICE TO		SHIP TO	
LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR		LORRIE YEAGER JR JUVENILE CENTER 907 MISSION DR	
PARKERSBURG US	WV	PARKERSBURG US	WV

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
6	Contract Item #2: High-Pressure Jetting Services	12.00000	EA	\$ 1,000.00	\$ 12,000.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
See attached specifications for further details.

INVOICE TO	SHIP TO
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LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

PARKERSBURG WV  
 US

PARKERSBURG WV  
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
7	Contract Item #2: High-Pressure Jetting - Optional Year 2	12.00000	EA	\$1,000.00	\$12,000.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
 See attached specifications for further details.

INVOICE TO	SHIP TO
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LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

PARKERSBURG WV  
 US

PARKERSBURG WV  
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
8	Contract Item #2: High-Pressure Jetting - Optional Year 3	12.00000	EA	\$1,000.00	\$12,000.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
 See attached specifications for further details.

INVOICE TO	SHIP TO
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LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

PARKERSBURG WV  
 US

PARKERSBURG WV  
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
9	Contract Item #2: High-Pressure Jetting - Optional Year 4	12.00000	EA	\$ 1,000.00	\$ 12,000.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
 See attached specifications for further details.

INVOICE TO	SHIP TO
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LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

LORRIE YEAGER JR  
 JUVENILE CENTER  
 907 MISSION DR

PARKERSBURG WV  
 US

PARKERSBURG WV  
 US

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
10	Contract Item #2: High-Pressure Jetting - Optional Year 5	12.00000	EA	\$ 1,000.00	\$ 12,000.00

Comm Code	Manufacturer	Specification	Model #
40141747			

**Extended Description:**  
 See attached specifications for further details.

SCHEDULE OF EVENTS
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Line	Event	Event Date
1	Vendor Question Deadline	2023-03-15

STATE OF WEST VIRGINIA  
**PURCHASING AFFIDAVIT**

**CONSTRUCTION CONTRACTS:** Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

**ALL CONTRACTS:** Under W. Va. Code § 15A-3-14, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

**EXCEPTION:** The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

**DEFINITIONS:**

**"Debt"** means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

**"Employer default"** means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

**"Related party"** means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

**AFFIRMATION:** By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code § 61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

**WITNESS THE FOLLOWING SIGNATURE:**

Vendor's Name: CROSTIER'S SANITARY SERVICE, INC

Authorized Signature: [Signature] Date: 03/20/2023

State of West Virginia

County of Fayette, to-wit:

Taken, subscribed, and sworn to before me this 20 day of March, 2023.

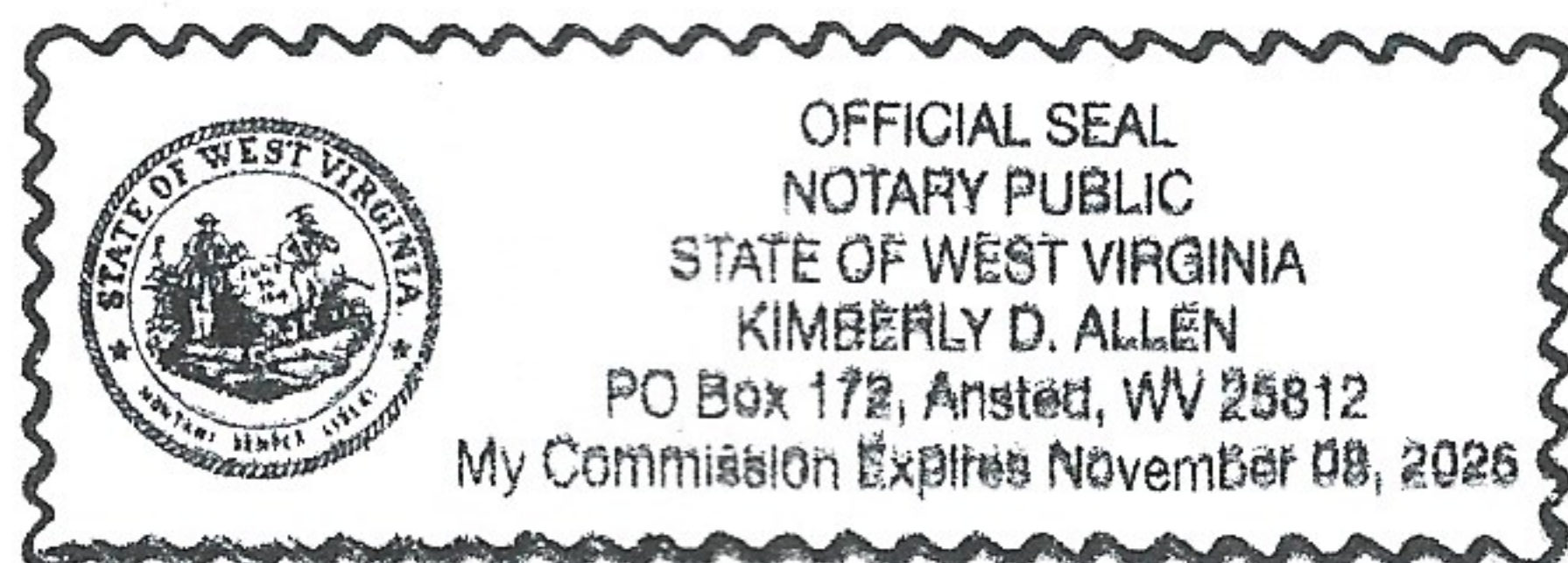
My Commission expires 11-8, 2025.

**AFFIX SEAL HERE**

**NOTARY PUBLIC**

[Signature: Kimberly D. Allen]

*Purchasing Affidavit (Revised 03/09/2019)*



**EXHIBIT A – Pricing Page**  
**ARFQ 0608 DCR2300000158**  
**Grease Trap Pumping and High-Pressure Jetting Services**  
**for Lorrie Yeager Jr. Juvenile Center**

Section	Description	Unit of Measure	Estimated Quantity	Unit Cost	Extended Cost
3.1.1	Contract Item #1: Grease Trap Pumping	EA	12	850.00	\$ 10,200.00
3.1.1	Contract Item #1: Grease Trap Pumping - Optional Renewal Year 2	EA	12	850.00	\$ 10,200.00
3.1.1	Contract Item #1: Grease Trap Pumping - Optional Renewal Year 3	EA	12	850.00	\$ 10,200.00
3.1.1	Contract Item #1: Grease Trap Pumping - Optional Renewal Year 4	EA	12	850.00	\$ 10,200.00
3.1.1	Contract Item #1: Grease Trap Pumping - Optional Renewal Year 5	EA	12	850.00	\$ 10,200.00
3.1.2	Contract Item #2: High-Pressure Jetting Services	EA	12	1000.00	\$ 12,000.00
3.1.2	Contract Item #2: High-Pressure Jetting Services - Optional Renewal Year 2	EA	12	1000.00	\$ 12,000.00
3.1.2	Contract Item #2: High-Pressure Jetting Services - Optional Renewal Year 3	EA	12	1000.00	\$ 12,000.00
3.1.2	Contract Item #2: High-Pressure Jetting Services - Optional Renewal Year 4	EA	12	1000.00	\$ 12,000.00
3.1.2	Contract Item #2: High-Pressure Jetting Services - Optional Renewal Year 5	EA	12	1000.00	\$ 12,000.00
<b>Overall Total Cost</b>				<b>\$</b>	<b>111,000.00</b>

Please note: This information is being captured for auditing purposes.

Vendor must include in their bid the cost of optional renewals for years 2, 3, and 4. These optional renewals will be initiated on request and authorized under the authority of the WV Division of Administrative Services.

Vendor should complete the Pricing Pages in their entirety as failure to do so will result in Vendor's bids being disqualified. A no bid entered on the Pricing Page will result in Vendor's bid being disqualified.

Any product or service not on the Agency provided Pricing Pages will not be allowable. The state cannot accept alternate pricing pages, failure to use Exhibit A Pricing Pages will lead to disqualification of vendors bid.

The Pricing Pages contain a list of the Contract Items and estimated purchase volume. The estimated purchase volume for each item represents the approximate volume of anticipated purchases only. No future use of the Contract or any individual item is guaranteed or implied.

Vendor should type or electronically enter the information into the Pricing Page to prevent errors in the evaluation.

**BIDDER /VENDOR INFORMATION:**

Vendor Name:	Crosier's Sanitary Service, Inc.
Address:	PO Box 250
City, St. Zip:	Lansing, WV 25862
Phone No.:	304-658-4419
Email Address:	<a href="mailto:chip@crosiersinc.com">chip@crosiersinc.com</a>

Vendor Signature:

03/20/2023  
 Date:



REQUEST FOR QUOTATION  
Grease Trap Pumping and High-Pressure Jetting Services  
for Lorrie Yeager Jr. Juvenile Center  
ARFQ 0608 DCR2300000158

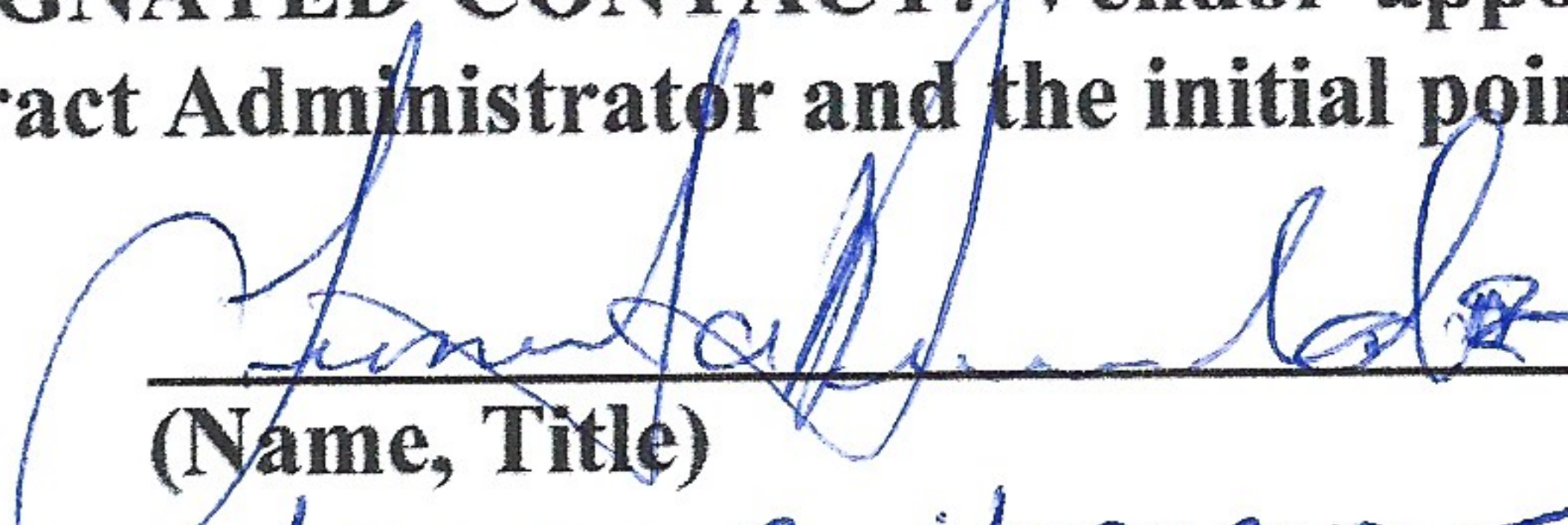
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**8.3 Reports:** Vendor shall provide quarterly reports and annual summaries to the Agency showing the Agency's items purchased, quantities of items purchased, and total dollar value of the items purchased. Vendor shall also provide reports, upon request, showing the items purchased during the term of this Contract, the quantity purchased for each of those items, and the total value of purchases for each of those items. Failure to supply such reports may be grounds for cancellation of this Contract.

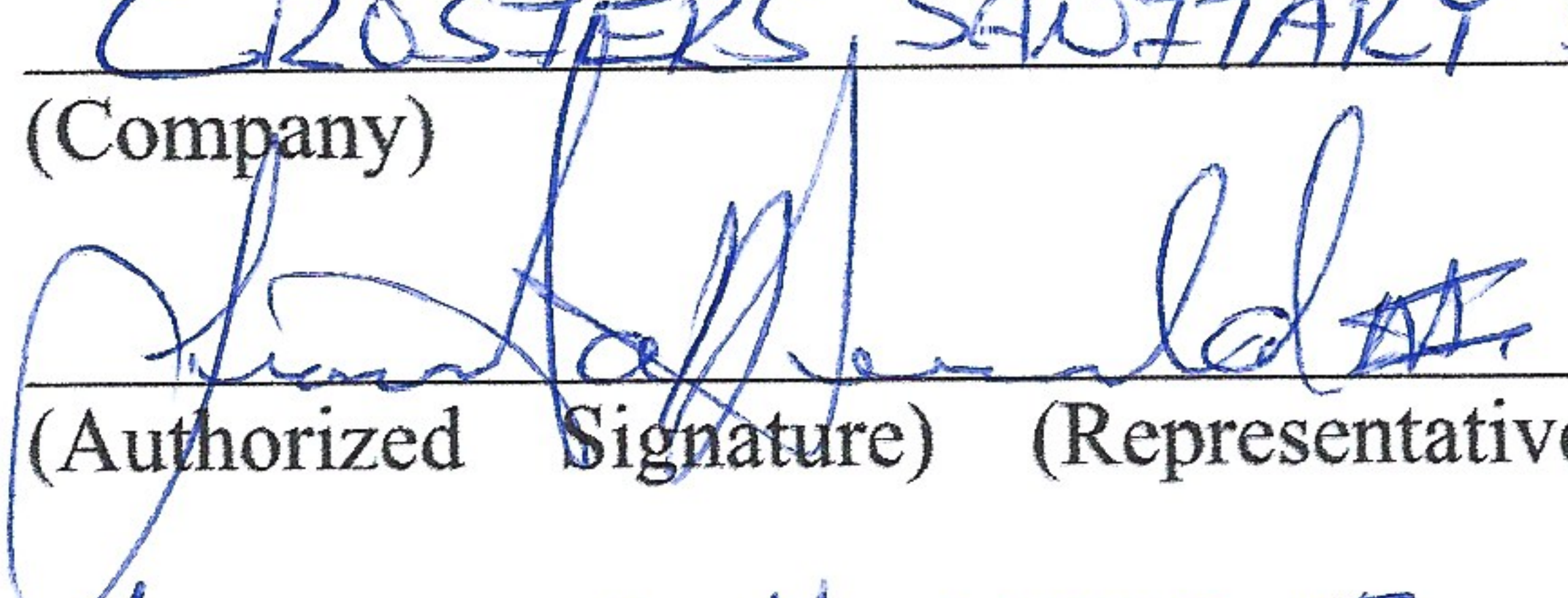
**8.4 Contract Manager:** During its performance of this Contract, Vendor must designate and maintain a primary contract manager responsible for overseeing Vendor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Vendor should list its Contract manager and his or her contact information below.

<b>Contract Manager:</b>	LIONAL A. HERZOLD II (Chip)
<b>Telephone Number:</b>	304-658-4419
<b>Fax Number:</b>	304-658-3131
<b>Email Address:</b>	Chip@crossiersinc.com

**DESIGNATED CONTACT:** Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

 GENERAL MANAGER  
(Name, Title)  
LIONAL A. HERRALDO II GENERAL MANAGER  
(Printed Name and Title)  
PO BOX 250 LAWSING, WV 25862  
(Address)  
304-658-4419 ph 304-658-3131 fax  
(Phone Number) / (Fax Number)  
chip@crossiersinc.com  
(E-mail address)

**CERTIFICATION AND SIGNATURE:** By signing below, or submitting documentation through wvOASIS, I certify that I have reviewed this Solicitation in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration.

CROSSIER'S SANITARY SERVICE, INC.  
(Company)  
 GENERAL MANAGER  
(Authorized Signature) (Representative Name, Title)  
LIONAL A. HERRALDO II GENERAL MANAGER  
(Printed Name and Title of Authorized Representative)  
03/20/2023  
(Date)  
304-658-4419 ph 304-658-3131 fax  
(Phone Number) (Fax Number)

## ADDENDUM ACKNOWLEDGEMENT FORM

**SOLICITATION NO.:**

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification. Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

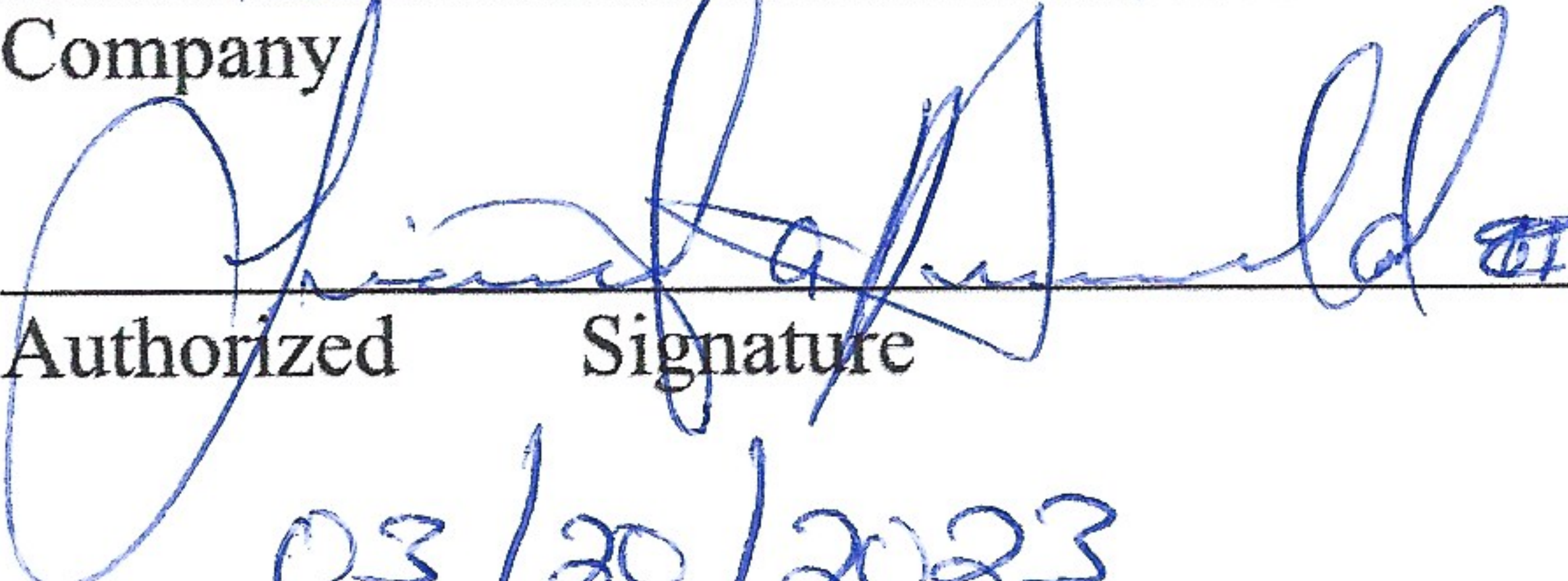
**Addendum Numbers Received:**

*(Check the box next to each addendum received)*

- |   |  |
|---|--|
| <input type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6  |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7  |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8  |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9  |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

CROSTERS SANITARY SERVICE, INC.  
Company

  
Authorized Signature

03/20/2023  
Date

NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.